

RATES FOR TECHNICAL SUPPORT

Rates apply from January 1st 2019

All rates are in CHF, include VAT & taxes. We reserve the right to change rates!

Conference room rates include the following: Preparation & clearing of rooms, heating, electricity & cleaning costs, technical equipment such as projector, a screen & flip chart.

The following items are available at additional cost:

Extra flip chart	15.–	Extra overhead projector	30.–
Extra screen	15.–	Pin board	15.–
Slide projector	30.–	Video projector (VHS or DVD)	80.–
Beamer daily flat-rate	50.–	Beamer	100.–
Beamer half day	50.–	Beamer in room with 200m ²	150.–
CD player	15.–	Speaker's desk	free
Standard microphone	35.–	Address system with micro	150.–
WIRELESS LAN	separate list	Special plugs	35.–
Call	Rates according to use	Copy per slide	1.50 / page
Fax inland	2.– / page	Fax overseas	4.– / page
Fax within Europe	3.– / page	Incoming fax	0.50 / page
Copy A4 black-white	0.30 / page	Copy A3 black-white	0.60 / page
Copy A4 colour	1.50 / page	Copy A3 colour	3.00 / page
Notepad	each 2.–	Pencil	each 1.–
Tablecloths	each 4.–		
Seating change during the seminar	Cost added as necessary		
Special cleaning	Cost added as necessary		

Cost of pointers, felt – pens or markers missing will be added to invoice.